

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
April 9, 2024

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on April 9, 2024 at 6:00p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

Staff Present: Planning Director John Sych

1. Public Comment (6:01)

None

2. Review and Approval of the Amended Agenda - Conflict of Interest (6:01)

Korn added item 6i – Report from Chet Janik on Building Official search.

Schmuckal moved and Agostinelli seconded to approve the agenda as amended.

Yeas: Schmuckal, Agostinelli, Barsheff, Duell, Macomber, McManus, Korn

Nays: None

3. Consent Calendar (6:02)

a. Minutes

March 26, 2024 Regular Meeting

March 27, 2024 Joint Board and Planning Commission Meeting
(Recommend Approval)

b. Bills

General Fund

\$35,933.11

(Recommend Approval)

c. Consideration of Nominating Joe McManus and Amy DeHaan to serve another 3-year-term on the Grand Traverse Commons Joint Planning Commission (Recommend Approval)

Agostinelli moved and Barsheff seconded to approve the consent calendar as presented.

Yeas: Agostinelli, Barsheff, Duell, Schmuckal, McManus, Macomber, Korn

Nays: None

4. **Items Removed from the Consent Calendar**

None

5. **Correspondence (6:03)**

None

6. **Reports**

a. **County Commissioner's Report (6:04)**

County Commissioners Brad Jewett and Lauren Flynn reported that an equalization meeting was held and the taxable value percent rose by 9.41% for properties in Garfield Township. Jewett added that additional security was approved for the Governmental Center and the Northern Lakes Mental Health key performance indicators are climbing. Commissioners toured county facilities as they begin to review the Facilities Master Plan.

b. **Sheriff's Report (6:09)**

Lt. Roy Raska from the Sheriff's office shared statistics for Garfield Township for March 2024. He added that all CPO positions are filled and Debra St. Croix began recently as a CPO in Garfield Twp.

c. **GT Metro Fire Report (6:13)**

Metro Fire Chief Paul Mackin updated board members on events in the fire stations. Metro is beginning their annual audit and is also taking steps to prepare for the 2025 budget. Mackin is reviewing capital assets and day to day operations and he presented statistics for Garfield Township for March 2024.

d. **Planning Department Report for April 2024 (6:18)**

Planner John Sych stated that his report was submitted in writing and added that a development for the Gauthier Site will be heard tomorrow by the Planning Commission. The draft master plan has been sent out to various entities for the 63 day review.

e. **Parks and Rec Report (6:19)**

Sean Kehoe, Parks Steward, submitted his report in writing and added that parks stewards are working on the Copper Ridge Trail Head for the Commons Natural Area. The Brook Trout Coalition will help out at Oleson's pond and staff has removed encampments near the Boardman Lake Loop and Goodwill Inn.

f. **Treasurer's Report (6:24)**

Treasurer Chloe Macomber compiled a report which gives details pertaining to all ARPA projects. ARPA funds need to be obligated by the end of 2024.

g. Clerk's Report (6:27)

McManus stated that she submitted in her report in writing and added that the audit begins this week.

h. Supervisor's Report (6:27)

Korn reported that a recent TTCL policy meeting developed criteria for major projects, which were mostly road projects. A pre-construction meeting was held for the Silver Lake water and sewer project and he has been working on an RFP for solid waste and recycling.

i. Building Official Search Report (6:30)

Consultant Chet Janek reported that the Building Official job description was posted and as of this afternoon, 27 applicants were received. The deadline for applications is April 23rd.

7. Unfinished Business

a. Consideration of contract for Engineering Services for the Barlow – South Airport Boardman Loop (6:36)

Township Engineer Jennifer Graham presented the contract for engineering and construction services for the Barlow- South Airport Boardman Loop project.

Schmuckal moved and Barsheff seconded to approve the contract for engineering and construction services for the Barlow – South Airport Boardman Loop at a cost not to exceed \$95,250.00.

Yeas: Schmuckal, Barsheff, Agostinelli, Duell, Macomber, McManus, Korn

Nays: None

b. Consideration of contract with Civic Clarity (AccuNet) for website services and New Moon Visions for branding services (6:40)

Planner John Sych said that 35 proposals were received and the committee recommended these vendors. The township attorney has reviewed the contracts and has suggested a few minor changes. Both contracts total \$40,135.00.

Schmuckal moved and Barsheff seconded to approve the contract with Civic Clarity (AccuNet) with modifications as suggested by the township attorney in the amount of \$9,850.00 and \$485.00 for the first year for a total of \$10,335.00.

Yeas: Schmuckal, Barsheff, Agostinelli, McManus, Macomber, Duell, Korn

Nays: None

Schmuckal moved and Agostinelli seconded to approve the contract with New Moon Visions with modifications as suggested by the township attorney in the amount of \$29,800.00.

*Yeas: Schmuckal, Agostinelli, Barsheff, McManus, Macomber, Duell, Korn
Nays: None*

c. Consideration of Invitation to Bid Solid Waste and Recycling Services (6:45)

Item was tabled for future consideration.

8. New Business

a. Discussion of Trustee's Salary (6:45)

McManus asked board members to help clarify what a study session is and how much should be paid to a trustee for attending a study session. The inclusion of the Building Committee and all subcommittee meetings was discussed. McManus will bring a resolution for the next meeting based on the discussion.

b. Consideration of applying for a federal grant for energy-related projects through the Community Energy Management Program (CEM) (7:05)

Korn stated that this grant could help to upgrade the township HVAC equipment.

Schmuckal moved and Barsheff seconded to direct Staff to pursue the Community Energy Management Program (CEM).

*Yeas: Schmuckal, Barsheff, McManus, Macomber, Agostinelli, Duell,
Korn*

Nays: None

c. Consideration of Proposals for the Township's Information Technology (IT) support services (7:07)

McManus stated that IT Right was bought out and the new owners are not as responsive to tech issues when they arise.

Schmuckal moved and Agostinelli seconded to pursue an agreement with HiTech pending a formal contract.

*Yeas: Schmuckal, Agostinelli, Barsheff, McManus, Macomber, Duell,
Korn*

Nays: None

9. Public Comment: (7:14)

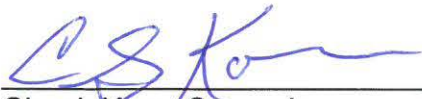
None

10. **Other Business (7:15)**

None

11. **Adjournment**

Korn adjourned the meeting 7:16 pm.



Chuck Korn, Supervisor
Charter Township of Garfield
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Lanie McManus, Clerk
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