

CHARTER TOWNSHIP OF GARFIELD

TOWNSHIP BOARD MEETING

Tuesday, March 25, 2025 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – March 11, 2025 (Recommend Approval)

b. Bills -

(i) General Fund	\$487,127.57
(Recommend Approval)	

(ii) Gourdie-Fraser

Developer's Escrow Fund – Storm Water Reviews, Sidewalk
Assessment

\$ 617.50

General

5,253.75

Park Funds / DNR Trust Fund

13,800.00

Total

\$19,671.25

(Recommend Approval)

- c. 2025 Final Assessment Roll Figures (Receive and File)
- d. Consideration of the Flats at Carriage Hill – water main and sanitary sewer extension close-out and turnover documents (Recommend Approval)
- 4. **Items removed from the Consent Calendar**
- 5. **Correspondence**
 - a. Draft Grand Traverse County Prosperity Plan
- 6. **Reports**
 - a. County Commissioner's Report
 - b. Clerk's Report
 - c. Township Manager's Report
 - d. Supervisor's Report
- 7. **Unfinished Business**
 - a. Public Hearing – Consideration of Copper Ridge PUD Major Amendment Findings of Fact
 - b. Discussion on Capital Improvement Plan and formation of CIP committee
 - c. Discussion on bathroom facility at River East Recreation Area
 - d. Consideration of employee handbook Earned Sick Time Act policy amendment
- 8. **New Business**
 - a. Consideration of quotes for parking lot sealing at the Township Hall and the Silver Lake Recreation Area
 - b. Consideration of Potter Road repair cost sharing with the Grand Traverse County Road Commission
 - c. Discussion on Township Assessor position
- 9. **Public Comment**
- 10. **Other Business**
- 11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.