

**CHARTER TOWNSHIP OF GARFIELD**  
**TOWN BOARD MEETING**  
**July 12, 2022**

Clerk Lanie McManus called the Township Board Meeting to order at the Garfield Township Hall on July 12, 2022 at 6:00 p.m.

**Pledge of Allegiance**

**Roll Call of Board Members**

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chloe Macomber, Lanie McManus and Denise Schmuckal

Absent and Excused: Chuck Korn

Staff Present: John Sych, Planning Director

*Schmuckal moved and Duell seconded to elect Chris Barsheff as Acting Chairperson for the meeting.*

Yeas: *Schmuckal, Duell, Agostinelli, Macomber, McManus, Barsheff*  
Nays: *None*

**1. Public Comment (6:02)**  
None

**2. Review and Approval of the Agenda - Conflict of Interest (6:02)**  
*Duell moved and Agostinelli seconded to approve the agenda as presented.*

Yeas: *Duell, Agostinelli, Schmuckal, Barsheff, Macomber, McManus*  
Nays: *None*

**3. Consent Calendar (6:03)**

**a. Minutes**

June 14 2022 Regular Board Meeting  
(Recommend Approval)

**b. Bills**

General Fund \$1,403,554.62  
(Recommend Approval)

**c. MTT Update (Receive and File)**

- d. **Consideration of adopting the revised Poverty/Hardship Exemption Policy, Resolution 2022-10-T (Recommend Approval)**
- e. **Consideration of Change Order No. 1 to Grand Traverse Construction for Garfield Township Roof (Recommend Approval)**
- f. **Consideration of Change Order No. 4 to Elmer's for the Cedar Run PRV/Tank Abandonment Project (Recommend Approval)**
- g. **Consideration of Amended Resolution 2022-05-T correcting the name of applicant to Chef Lady Enterprises, LLC (Recommend Approval)**

Trustees asked to remove items 3b and 3e from the consent calendar to be dealt with under agenda item #4.

*Agostinelli moved and Schmuckal seconded to adopt the Consent Calendar as amended with the removal of items 3b and 3e.*

*Yeas: Agostinelli, Schmuckal, Duell, Barsheff, McManus, Macomber  
Nays: None*

**4. Items Removed from the Consent Calendar (6:07)**

**a. Bills**

General Fund	\$1,403,554.62
(Recommend Approval)	

*After discussion, Schmuckal moved and Duell seconded to approve the bills as presented.*

*Yeas: Schmuckal, Duell, Macomber, Agostinelli, McManus, Barsheff  
Nays: None*

**b. Consideration of Change Order No. 1 to Grand Traverse Construction for Garfield Township Roof (Recommend Approval)**

*After questions, Duell moved and Schmuckal seconded to approve Change Order No. 1 to Grand Traverse Construction for Garfield Township Roof.*

*Yeas: Duell, Schmuckal, Agostinelli, Macomber, McManus, Barsheff  
Nays: None*

**5. Correspondence (6:09)**

- a. Letter dated June 17, 2022 from Michigan Liquor Control Commission to Mazatlan Mexican Bar & Grill

- b. Letter dated June 27, 2022 from Haggard's Plumbing and Heating regarding Life Story rezoning

**6. Reports**

**a. County Commissioner's Report (6:10)**

No report

**b. Sheriff's Report (6:10)**

Lt. Brinks cited statistics and said it has been busy thus far this summer. Bike patrols have been out and there will be another Coffee with a Cop soon. Active recruiting is still taking place.

**c. Planning Department Report for July 2022 (6:12)**

Planning Director John Sych reviewed the ongoing projects that were included in a report to trustees. He stated that the Planning Commission would be discussing a proposal from 7Brew coffee shop for a drive through on US 31 but there were concerns with traffic in the proposed location.

**d. Parks and Rec Report (6:14)**

Derek Morton, Parks Steward, stated that his department has been busy with park maintenance. Tennis courts in Silver Lake Park will be resurfaced soon and he continues to work with the county and with NMC regarding homeless encampments.

**e. Clerk's Report (6:18)**

McManus placed an amended report on trustee's desks which included revised accounting. She stated that there was a good turnout for election worker training.

**7. Unfinished Business (6:20)**

**a. Consideration of financing through the lateral charge process for a new sewer extension to Francisco's on Silver Lake Road**

Tom Kern stated that he is assisting with this project on behalf of Francisco's Deli/Store. He added that he is hoping to secure some ARPA funding from Grand Traverse County for this project which would extend sewer to the deli/store on Silver Lake Road. Supervisor Korn has sent a letter to the county and the project will be included in a request for ARPA funds. Township Engineer Jennifer Graham stated that the township will front the funding for this project and then be reimbursed. Francisco's will pay for half of the sewer extension and other properties who want sewer extended to their homes would share in the cost. Graham is asking for board approval to move ahead with the lateral charge process.

*Schmuckal moved and Agostinelli seconded to approve financing through the lateral charge process for a new sewer extension to Francisco's on Silver Lake Road.*

*Yeas: Schmuckal, Agostinelli, Macomber, McManus, Duell, Barsheff  
Nays: None*

**8. New Business**

**a. Presentation of Dennis, Gartland & Niergarth Auditor's Report (6:48)**

Trina Ochs presented the Fiscal Year 2021 Audit and stated that the township had received a clean unmodified opinion which was the highest rating that a township could receive.

**b. Public Hearing – Consideration of Article 3 Amendment to Grand Traverse Commons Development Regulations, Resolution No. 2022-13-T (7:05)**

Acting Chair Barsheff opened the public hearing at 7:05 pm and seeing no one wishing to speak, closed the public comment.

*Agostinelli moved and Duell seconded to adopt Amendment No. 2 to the Grand Traverse Commons Development Regulations, including proposed amendments to Article 3.*

*Yeas: Agostinelli, Duell, Macomber, McManus, Schmuckal, Barsheff  
Nays: None*

**c. Public Hearing – Consideration of Life Story Crematorium I-G (7:07)**

Acting Chair Barsheff opened the public hearing at 7:07pm.

*Vaughn Seavolt*, owner of Life Story, thanked the Planning Department for their work on this rezoning application.

Barsheff closed the public hearing at 7:08pm.

*Schmuckal moved and Duell seconded THAT the Planning Commission's recommended Findings of Fact for the application Z-2022-01 as provided in PD Report 2022-59 and forming part of this motion, BE APPROVED.*

*Yeas: Schmuckal, Duell, Macomber, Agostinelli, McManus, Barsheff  
Nays: None*

*Schmuckal moved and McManus seconded THAT application Z-2022-01, submitted by LMS Property, LLC (Life Story Funeral Home), to conditionally rezone Parcel No. 05-024-019-30 to I-G General Mixed-Use Business District subject to the applicant's proposed Statement of Conditions and constituting Amendment No. 32 to Garfield Township Ordinance No. 68, BE APPROVED based on the adopted Findings of Fact and for the reasons set forth in PD Report 2022-59.*

Yeas: Schmuckal, McManus, Duell, Macomber, Agostinelli, Barsheff  
Nays: None

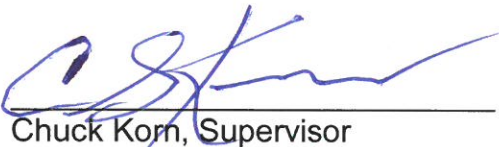
*Schmuckal moved and Agostinelli seconded THAT Resolution 2022-12-T for adopting Amendment No. 32 to Garfield Township Ordinance No. 68, conditionally rezoning Parcel No. 05-024-019-30 to I-G General Mixed-Use Business District subject to the applicant's proposed Statement of Conditions, BE ADOPTED.*

Yeas: Schmuckal, Agostinelli, Duell, Barsheff, McManus, Macomber  
Nays: None

9. **Public Comment: (7:13)**  
None

10. **Other Business (7:13)**  
Duell stated that the Boardman Lake Loop is very nice.  
Duell suggested that the Metro Fire Annual Report be placed on the next agenda.

11. **Adjournment**  
*Barsheff adjourned the meeting at 7:16pm.*



Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686



Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686