

CHARTER TOWNSHIP OF GARFIELD

TOWNSHIP BOARD MEETING

Tuesday, December 12, 2023 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AMENDED AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Amended Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – November 14, 2023 regular meeting Amended

November 14, 2023 study session

December 5, 2023 study session

(Recommend Approval)

b. Bills -

(i) General Fund

\$430,460.02

(Recommend Approval)

(ii) Gourdie-Fraser

Developer's Escrow Fund – Storm Water Reviews, Utility Plan Review,

Oversight & Closeout

\$23,383.00

General Utilities

24,570.00

Special Assessment District (SAD)

290.00

Total

\$48,243.00

(Recommend Approval)

- c. Consideration of Intent to Create Special Assessment District for Resurfacing of Ridge View Ct. and schedule public hearing on January 9, 2024, Resolution 2023-35-T (Recommend Approval)
- d. Consideration of Adoption of Poverty/Hardship Exemption Policy, Resolution 2023-36-T (Recommend Approval)
- e. Consideration of approval of computerized tax roll, Resolution 2023-34-T (Recommend Approval)
- f. Consideration of RLS Professional Aquatic Consulting Services Contract for Silver Lake (Recommend Approval)
- g. Consideration of Budget Amendment to increase 253 Assessing Department by \$25,000, Resolution 2023-50-T (Recommend Approval)
- h. Consideration of Budget Amendment to increase 720 Community Department by \$8,000, Resolution 2023-51-T (Recommend Approval)
- i. Consideration of request for approval of temporary employee to assist the Treasurer's Dept. in taking tax or other forms of payments (Recommend Approval)

4. Items removed from the Consent Calendar

5. Correspondence

- a. Letter from Brad Oleson dated November 27, 2023
- b. Letter from Tim Wade dated December 6, 2023

6. Reports

- a. County Commissioner's Report
- b. Construction Report
- c. Sheriff's Report
- d. GT Metro Fire Report
- e. MMR Report
- f. Planning Dept. Monthly Report for December
- g. Parks & Recreation Report
- h. Clerk's Report
- i. Supervisor's Report

7. Unfinished Business

- a. Consideration of scheduling public hearing on January 9, 2024 for Special Assessment Roll for Jefferson Ave Road SAD, Resolution 2023-26-T(b)
- b. Consideration of updated bid for UTV purchase from Ginop
- c. Consideration of options for the Boardman Lake Trail Connection
- d. Public Hearing - Garfield Township Budgets for 2024 (General Fund, Fire Fund, Public Improvement Fund, Budget Stabilization Fund, DPW Fund, Park System Fund, Street Light Fund, and Special Assessment District Fund)

8. New Business

- a. Discussion of draft 2024-2029 Capital Improvement Plan (CIP)
- b. Consideration of Resolution 2023-37-T General Fund 2024 Budget
- c. Consideration of Resolution 2023-38-T Fire Fund 2024 Budget
- d. Consideration of Resolution 2023-39-T Public Improvement Road Fund 2024 Budget
- e. Consideration of Resolution 2023-40-T Budget Stabilization Fund 2024 Budget
- f. Consideration of Resolution 2023-41-T DPW Fund 2024 Budget
- g. Consideration of Resolution 2023-42-T Park System Fund 2024 Budget
- h. Consideration of Resolution 2023-43-T Street Light Fund 2024 Budget
- i. Consideration of Resolution 2023-44-T Special Assessment District Fund 2024 Budget
- j. Consideration of Resolution 2023-45-T Clerk's Salary
- k. Consideration of Resolution 2023-46-T Treasurer's Salary
- l. Consideration of Resolution 2023-47-T Supervisor's Salary
- m. Consideration of Resolution 2023-49-T Township's Trustee's Salary
- n. Consideration of Resolution 2023-48-T Annual Exemption Option as Set Forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act
- o. Consideration of the Township's liability insurance renewal plan
- p. Consideration of 2024 Board Appointments
- q. 2024 Township Board meeting dates

9. Public Comment

10. Other Business

11. Adjournment

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620.