

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
January 9, 2024

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on January 9, 2024 at 6:00p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

Staff Present: Planning Director John Sych

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Schmuckal declared a conflict with agenda item #7.

Agostinelli moved and Barsheff seconded to approve the agenda as presented.

Yeas: Agostinelli, Barsheff, Schmuckal, Duell, Macomber, McManus, Korn

Nays: None

3. Consent Calendar (6:02)

a. Minutes

December 12, 2023 Regular Meeting
(Recommend Approval)

b. Bills,

General Fund \$188,056.82
(Recommend Approval)

c. MTT Update (Receive and File)

d. Veteran's Exemptions Report (Receive and File)

e. Building Department 2023 Statement of Operations and Annual Report (Receive and File)

f. Zoning Department 2023 Activities (Receive and File)

Duell moved and Barsheff seconded to approve the consent calendar as presented.

*Yeas: Duell, Barsheff, Schmuckal, Agostinelli, McManus, Macomber, Korn
Nays: None*

4. Items Removed from the Consent Calendar

5. Correspondence (6:04)

None

6. Reports

a. County Commissioner's Report (6:04)

Commissioners Lauren Flynn and Brad Jewett reported that the money owed to the Pavilions was coming and the county will be reimbursed. The Traverse City Airport updated its ILS system to allow planes to fly with visibility issues and the county had a work session on PILOT programs. Board members asked questions regarding Twin Lakes Park.

b. Sheriff's Report (6:13)

Deputy Roy Raska reported on December statistics and 2024 statistics. He hopes to have the deputy vacancy in Garfield Township filled in a month or so.

c. GT Metro Fire Report (6:16)

Chief Pat Parker reported on December 2023 statistics and statistics over 2023 as a whole. On January 16th there will be a banquet to honor emergency staff. Metro sold a water supply truck to Blair Township and Parker gave an update on the search for a new chief.

d. Planning Department Monthly Report for January (6:24)

Planning Director John Sych submitted his report in writing and added that the Planning Commission approved a minor amendment for the TCHC/BATA development. A \$300,000 grant for the Commons area is being recommended for approval by the state and the draft Master Plan is going to be reviewed by the Planning Commission at its next study session.

e. Parks and Rec Report (6:26)

Sean Kehoe, Parks Steward, submitted a report in writing and added that a few mountain bike jumps were removed in the Commons area and he

helped the sheriff's department with larcenies at Silver Lake Park by reviewing security camera footage.

f. Clerk's Report (6:29)

McManus submitted her report in writing and added that absentee applications were being processed. A new ballot box is in front of the building.

g. Supervisor's Report (6:30)

Korn reported that the Silver Lake group is looking at a wake boat ban on Silver Lake and he and Planner Sych met with a Brownfield representative to discuss a housing TIF. He has been contacted about garbage pick-up and a preferred vendor.

7. Unfinished Business

a. Public Hearing - Consideration of Resolution 2024-01-T(a) to Create Ridge View Ct. Resurfacing SAD and Order Preparation of Special Assessment Roll (6:36)

Korn stated 55% of residents signed the petition and then opened the public hearing at 6:37pm.

Mary Barry of Ridge View Court, commented on the proposed SAD.

Pat Captain of Ridge View Court commented on the proposed SAD.

Scott Stipe of Ridge View Court commented on the proposed SAD

Wes Barry of Ridge View Court commented on the proposed SAD

Duell moved and Barsheff seconded to adopt Resolution 2024-01-T(a) to Create Ridge View Ct. Resurfacing SAD and Order Preparation of Special Assessment Roll.

Yeas: Duell, Barsheff, Agostinelli, McManus, Macomber, Korn

Nays: None

Abstentions: Schmuckal

8. New Business

a. Consideration of Branding and Website Design Services RFP (7:12)

Planner Sych stated that one of the ARPA projects approved by the township board is to develop a new website and branding. The purpose of the project is to improve and expand the Township's identity. He has prepared an RFP to begin the process of finding a firm for branding and website design services. Board members discussed a committee to oversee the project.

Schmuckal moved and Barsheff seconded that the Request for Proposal for Branding and Website Design Services be APPROVED.

Yeas: *Schmuckal, Barsheff, Agostinelli, McManus, Macomber, Duell, Korn*

Nays: *None*

b. Discussion of Township manager proposal (7:20)

Korn brought up the idea of hiring a Township Manager and explained what the position would entail. He further explained that the position would answer to the Township Board. Board members discussed the possibility and liked the idea of continuity in light of board members being elected positions. Also discussed was designing the positions of supervisor and township manager and making a decision on hiring a manager and having duties resolved by the time of elections. Korn stated that he would draft a list of duties for each proposed position.

9. Public Comment: (7:50)

None

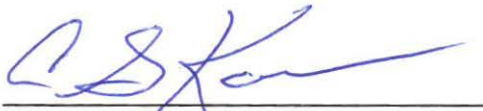
10. Other Business (7:50)

Duell asked about the marijuana odor from a facility in the Traverse Field Industrial Park which is causing issues.

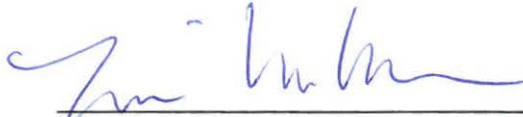
Barsheff noted that free radon kits were being offered at the County and also brought up the liquor license which was awarded to High Tops in light of possible changes to their plans.

11. Adjournment

Korn adjourned the meeting at 7:58pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686



Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION #2024-1-T(a)

**RESOLUTION TO CREATE RIDGE VIEW CT RESURFACING
SPECIAL ASSESSMENT DISTRICT AND
ORDER PREPARATION OF SPECIAL ASSESSMENT ROLL**

WHEREAS, the Township Board of the Charter Township of Garfield received Petitions signed by more than 50 percent of the total area of the proposed special assessment district described hereinafter, and accordingly, determined to proceed under the provisions of PA 188 of 1954, as amended, to secure plans and estimates of costs together with a proposed special assessment district for assessing the costs of an approved method for Ridge View Ct and to schedule a public hearing upon the same for this date, and

WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the township clerk for public examination and notice of the within hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the township clerk, and

WHEREAS, in accordance with the aforesaid notices, a hearing was scheduled and held on this, the 9th day of January, 2024, commencing at 6:00 p.m., and all persons were given the opportunity to be heard in the matter, and

WHEREAS, as a result of the foregoing, the township board believes the project to be in the best interests of the township and of the district proposed to be established therefore;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby determine that creation of the Ridge View Ct Resurfacing District is necessary for the health and welfare of those doing business within the project area.
2. That this Township Board does hereby approve the plans for the road improvements as prepared and presented by the Grand Traverse County Road Commission's registered engineer and his/her estimate of costs for the completion thereof, plus the Township's cost of administration, of **\$172,176.81**.
3. That this Township Board does hereby create, determine and define a special assessment district to be known as Ridge View Ct Resurfacing Special Assessment District within which the costs of such improvements shall be assessed according to benefits, the following described area within said township:

Lots 1 – 10 and Lots 12-18, Ridge View Subdivision, Section 14, Town 27 North, Range 11 West, Charter Township of Garfield, Grand Traverse County, Michigan.

4. That the Grand Traverse County Road Commission has committed to paying for the total cost of the construction engineering (\$32,106.50), and the Township Board, in an effort to encourage this type of citizen involvement, has committed to paying for one-quarter of the total cost (\$43,044.20) of the improvement. Therefore, the estimated cost to the property owners will be \$97,026.11 – or an estimated average of \$5,707.42, for each of the 17 owners.
5. That on the basis of the foregoing, this Township Board does hereby direct the supervisor and assessing officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the supervisor or assessing officer shall affix thereto his/her certificate a statement that it was made pursuant to this resolution and that in making such assessment roll, he/she has, according to his/her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.
6. That all resolutions and parts of resolutions insofar as they conflict with the provision of the within resolutions be and the same are hereby rescinded.

Moved: Steve Duell

Supported: Chris Barsheff

Ayes: Duell, Barsheff, Macomber, Agostinelli, McManus, Korn

Nays: None

Abstentions: Schmuckal

RESOLUTION 2024-1-T(a) DECLARED

By:



Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 9th day of January, 2024.

Dated:

1/10/2024



Lanie McManus, Clerk