

**CHARTER TOWNSHIP OF GARFIELD**  
**TOWN BOARD MEETING**  
**February 20, 2024**

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on February 20, 2024 at 6:00p.m.

**Pledge of Allegiance**

**Roll Call of Board Members**

Present: Molly Agostinelli, Chris Barsheff, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

Absent and Excused: Steve Duell

Staff Present: Planning Director John Sych

**1. Public Comment (6:02)**

None

**2. Review and Approval of the Agenda - Conflict of Interest (6:02)**

Schmuckal declared a possible conflict with Item 7a, but other board members saw no conflict.

*Agostinelli moved and Schmuckal seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Schmuckal, Barsheff, Macomber, McManus, Korn*

*Nays: None*

**3. Consent Calendar (6:02)**

**a. Minutes**

February 13, 2024 Regular Meeting  
(Recommend Approval)

**b. Bills**

(i) General Fund \$407.19  
(Recommend Approval)

(ii) Gourdie-Fraser  
Developer's Escrow Fund – Storm Water Reviews,  
Utility Plan Review, Oversight and Closeout \$ 8,563.50

General Utilities	6,176.20
Park Funds/DNR Trust Fund	3,500.00
Total	\$18,239.70
(Recommend Approval)	

**c. MTT Update (Receive and File)**

**d. Consideration of Resolution 2024-04-T to recommend approval for New Resort Class C and SDM licenses for Traverse Fairfield Beer & Wine, LLC (Recommend Approval)**

Consent items a and d were removed by board members.

*Barsheff moved and Agostinelli seconded to approve the consent calendar as amended.*

*Yeas: Barsheff, Agostinelli, Schmuckal, McManus, Macomber, Korn*

*Nays: None*

**4. Items Removed from the Consent Calendar**

**a. Minutes**

February 13, 2024 Regular Meeting

A question was answered regarding item 7a on the proposed minutes.

*Schmuckal moved and Agostinelli seconded to approve the minutes of the February 13, 2024 Regular Meeting as presented.*

*Yeas: Schmuckal, Agostinelli, Barsheff, McManus, Macomber, Korn*

*Nays: None*

**b. Consideration of Resolution 2024-04-T to recommend approval for New Resort Class C and SDM licenses for Traverse Fairfield Beer & Wine, LLC (Recommend Approval)**

Board members confirmed that the proposed license is a recreational/resort license only and does not take away from any of the licenses that the Township holds. Planner Sych also commented on the application and stated that this license was part of the approval by the Planning Commission for this project.

*Agostinelli moved and McManus seconded to adopt Resolution 2024-04-T to recommend approval for New Resort Class C and SDM licenses for Traverse Fairfield Beer & Wine, LLC.*

*Yeas: Agostinelli, McManus, Macomber, Schmuckal, Barsheff, Korn*

*Nays: None*

**6. Reports**

**a. Construction Report (6:12)**

Engineer Jennifer Graham from Gourdie-Fraser stated that she is working to get bids out for the Cedar Run booster station. She added that the sewer extension for Francisco's is also coming up and that the River East project is out for bids and bids will be opened on March 5<sup>th</sup>. Graham is also working on utility plan reviews and closeout paperwork.

**b. MMR Report (6:20)**

No report

**c. County Commissioner's Report (6:20)**

No report

**d. GT County Road Commissioner's Report (6:20)**

No report

**e. Supervisor's Report (6:21)**

Korn reported that he went to a road commission meeting with area supervisors and he noticed a positive change in the road commission. He attended a TTCI meeting and developed project guidelines. Korn added that he also attended a meeting of the Grand Traverse Economic Group and future economic development was discussed.

**7. Unfinished Business**

**a. Public Hearing – Consideration of Resolution 2024-01-T (c) to approve Tentative Ridge View Court Resurfacing Special Assessment Roll (6:23)**

Korn opened the public hearing at 6:24pm and with no one wishing to speak, closed the public hearing.

*Barsheff moved and Agostinelli seconded to adopt Resolution 2024-01-T (c) to approve Tentative Ridge View Court Resurfacing Special Assessment Roll.*

*Yeas: Barsheff, Agostinelli, Macomber, Schmuckal, McManus, Korn  
Nays: None*

**b. Discussion on changes to the Township's administrative structure (6:27)**

Board members discussed and asked questions about three possible options for search firms to hire a replacement for the Garfield Township Building Official.

*Schmuckal moved and Agostinelli seconded to hire the Michigan Leaders Institute to find a replacement for Building Official, Carl Studzinski.*

*Yeas: Schmuckal, Agostinelli, Barsheff, McManus, Macomber, Korn  
Nays: None*

Board members continued to discuss the Manager/Supervisor Position. A list of possible duties as well as differences in the two positions was discussed. Korn will speak with the Michigan Leaders Institute about a manager position search and will also draft an ordinance pertaining to the positions of Supervisor and Manager.

**8. New Business**

**a. Consideration of bid from Elmer's for the Stone Ridge PRV Project (7:11)**

Township Engineer Jennifer Graham stated that the infrastructure is beyond its life expectancy and the bid is in front of board members to consider for the Stone Ridge PRV.

*Schmuckal moved and Agostinelli seconded to award the bid for the Stone Ridge PRV to Elmers Crane & Dozer, Inc. in the amount of \$731,680.00 with a portion of the cost to come from ARPA funds.*

*Yeas: Schmuckal, Agostinelli, Barsheff, McManus, Macomber, Korn  
Nays: None*

**b. Consideration of bid from Molon for the Silver Lake Sewer Extension project (7:15)**

Engineer Graham stated that this project has been rebid and the open cut route came in \$7,000 less than a directional drilling option. She recommends to accept the bid with the open cut option.

*Schmuckal moved and Barsheff seconded to approve a bid from Molon Excavating in the amount of \$420,000 for the Silver Lake Sewer Extension. ARPA funds will also be used for this project in the amount of \$285,000.*

*Yeas: Schmuckal, Barsheff, Agostinelli, McManus, Macomber, Korn  
Nays: None*

**9. Public Comment: (7:22)**

None

**10. Other Business (7:22)**

McManus brought MTA conference information for board members to review and stated that early voting is ongoing.

11. **Adjournment**

*Korn adjourned the meeting 7:24 pm.*



Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
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Lanie McManus, Clerk  
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