COMMERCIAL PERMIT PROCESS

Outside Agency Permits

- Soil Erosion (231) 995-6042
- Health Department (231) 995-6018
- Water/Sewer-DPW (231) 995-6039
- Driveway (231) 922-4848
- Fire Department (231) 947-3000

Garfield Twp Permits

- Storm Water Application
- Land Use Permit / Site Plan Review (Application & Site Plan)
- Building Permit (Application of Building Permit, Application of Plan Review, 2 sets of construction drawings sealed by Architech/Engineer)
- Fees paid when permits are picked up prior to starting work

Grand Traverse Count Permits

- Electrical
- Mechanical
- Plumbing
- (231) 995-6044

Garfiled Twp Inspections**

- Foundation - Prior to pouring concrete, after steel is in place
- Framing
- Final - After all Outside Agency Final inspections are completed (**Additional inspections may be required, consult your Plan Review)
- Outside Agency inspections are required as per their Plan Review

Certificate of Occupancy

- Not issued until: **1)** applicable Outside Agency Finals **2)** Applicable Grand Traverse County Permit Finals **3)** Zoning Final **4)** Building Final