

The Assessor and Staff's Basic Responsibilities:

- **Locate** all taxable property in the Charter Township of Garfield
- **Inventory** all taxable property on the assessment roll
- Determine the **ownership** of all taxable property
- **Annually assess** all real estate in accordance with Michigan law
- **Establish a value** for all property subject to taxation
- **List the value** of all property on the tax assessment roll
- Apply all legal **exemptions**
- Maintain and update assessors **maps**
- **Provide property information** for local government, property owners and the business community, during regular township business hours
- Performs business property **audits and values** all taxable personal property

The Assessor's Office:

- **DOES NOT** compute property tax bills
- **DOES NOT** collect payment for taxes
- **DOES NOT** establish property tax laws
- **DOES NOT** set rules by which property is appraised